

DIPHINE EDUCATION CENTRE SECONDARY SCHOOL

P.O. BOX 1263 - 00511, Ongata Rongai, Nairobi - Kenya. Tel: +254 716 076 694 / +254 777 076 694 Email: diphine2016@gmail.com

Dear student.

RE: FORM ONE ADMISSION

I am pleased to inform you that you have been selected to join form one in our school. Congratulations. Please get your primary schools Head teacher to endorse the letter in the spaces provided below.

Student's Full Name		
Index no	Marks	
County	Sub County	
Primary School		
Head teachers' Full Name		
Head teachers' Signature		
Student's Signature		school stamp
		1

Disclaimer

This letter will be authenticated on being dully certified by the primary school head teacher, complete with a certified copy of birth certificate, and finally confirmed by the admitting principal. The letter is issued without any erasure or alteration and cannot be changed through any form of endorsement whatsoever. Utterance of a false document is an offense punishable by the law.

You are supposed to report on 2nd August, 2021.

You are expected to have full school uniforms and games kit which must be obtained from the school after payment of ksh: girls- 2650/-, and boys – 3100/- in the schools account no. 0730280365670 Equity Bank, Ongata Rongai Branch, so as to obtain the right and new uniform of the school. One should have black leather shoes and rubber shoes for games.

Thanks.

